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30 October 2014

CONFIDENTIAL

Dr Ananthanarayanan Rajeshkannan
C/- School of Engineering & Physics
Faculty of Science, Technology & Environment
USP

Dear **Dr Rajeshkannan**

Conference Leave – 22nd - 23rd and 28th -31st January 2015

With reference to your application for leave to attend the *International Conference on Advances in Materials & Materials Processing (AMMP-2015)* and the *International Conference in Bioenergy, Environment and Sustainable Technologies (BEST-2015)* at Coimbatore and Tiruvannamalai, India, please be advised that approval for conference leave has been granted.

As requested, approval for 5 days conference leave has been granted from **22 to 23 and 28 to 31 January 2015**.

Please submit a brief report on this visit to the Human Resources Office within a month of your return.

You will be expected to return for duties on **Monday 2nd February 2014**.

Sincerely

A handwritten signature in black ink, appearing to be 'Agnes Kotoisuva', written over a circular stamp or seal.

Agnes Kotoisuva (Ms)
Manager, HR Operations & Administrative Services

cc : Dean, FSTE
Head, SEP